



Minute Record – Board of Directors – Clifton Fire Protection District

Regular Meeting

May 20, 2026

Call to Order, Roll Call, Pledge of Allegiance

The Board of Directors of the Clifton Fire Protection District met in regular session on Wednesday, May 20, 2026, at 3254 F Road, Clifton, Colorado. A Certification of Posting Meeting Notice verifying posting was completed on May 14, 2026, at 5:05 PM, in accordance with statutory requirements. Board President Brian Woods called the meeting to order at approximately 6:02 p.m. Roll call was taken, and attendees recited the Pledge of Allegiance.

Roll Call:

- Kent Brumback – Vice President - Present
- Shannon Perez – Secretary/Treasurer - Present (virtual)
- Brian Woods – President - Present
- David Combs – Director - Present
- Robert Thomason - Director - Present

Others present: Jennifer Woods, Administrative Specialist and Fire Chief Brian Cherveney.

A list of attendees shall be included as part of the meeting minutes. It was recognized that a quorum was present.

Guests

Brian Bray, *Bray, and Company Realtors* – Virtual attendance
Drew Kraniak and Jacob Johnston of *Hoskin Farina and Kampf*
Jonathan West and Eric Tscherter, *Chamberlin Architects*

Public Comment

No public comments were received.

Approval of Agenda Action

A motion was made by Director Thomason and seconded by Director Brumback to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes Action

Regular Meeting Minutes from April 15, 2026

A motion was made by Director Thomason and seconded by Director Combs to approve the meeting minutes as presented. Motion carried unanimously.

In accordance with District By-Laws, recorded meeting minutes kept at the District office, and any executive recorded meeting minutes greater than 90 days are to be removed from the District's records after approval of the minutes.

Station Project Architectural Services Presentation

Chief Cherveney introduced Jonathan West and Eric Tschertter of Chamberlin Architects for a presentation regarding the District's ongoing station development planning efforts.

Chief Cherveney explained that Chamberlin Architects has been assisting the District with preliminary conceptual planning, operational evaluations, and future station development considerations associated with the District's long-term capital facilities planning efforts following the recent DOLA Energy and Mineral Impact Assistance Fund (EIAF) grant award.

Mr. West provided an overview of Chamberlin Architects' experience with fire service and public safety facility design projects and reviewed conceptual planning efforts related to a future administration and primary response station, satellite station, and future training facility.

Discussion included firefighter health and safety design concepts, operational workflow and apparatus circulation, separation of hot, warm, and cold zones, training tower considerations, long-term facility durability, and preliminary site layout concepts associated with multiple potential locations. Additional discussion occurred regarding conceptual project sizing, rough construction cost estimates on a cost-per-square-foot basis, project scope considerations, and phased construction strategies.

Chamberlin Architects also discussed the importance of formally establishing architectural and consultant service agreements in order to continue project development and coordination efforts. Additional discussion included development of a future Request for Proposals (RFP) process for construction services, potential contractor selection approaches, and the importance of identifying contractors with experience in public safety and fire station construction projects. General discussion also occurred regarding regional contractor availability, material procurement timelines, and current market conditions impacting public construction projects.

Discussion also occurred regarding potential project delivery methods, including the traditional design-bid-build process and the possible use of a Construction Manager/General Contractor (CMGC) approach. Chamberlin Architects reviewed general differences between the project

delivery methods, including considerations related to project scheduling, early contractor involvement, cost estimating, constructability review, procurement coordination, and the ability to address material lead times and phased construction planning. Preliminary discussion included potential advantages and challenges associated with each approach as the District continues evaluating the most effective process for future station development projects.

The Board and Chamberlin Architects discussed the District's desire to initiate construction activities during the first quarter of 2027 and reviewed preliminary project scheduling considerations necessary to support that timeline, including planning approvals, engineering, geotechnical evaluations, and design completion milestones.

Discussion also included potential cost advantages associated with initiating projects sooner due to continued construction cost escalation and supply chain concerns, as well as potential efficiencies and cost benefits that may exist if portions of both station projects are designed or constructed concurrently.

The Board discussed the importance of designing facilities that support long-term operational needs, EMS response requirements, community expectations, and future District growth while also reflecting the District's identity and surrounding community character.

The Board further discussed the importance of maintaining project momentum and expediting consultant agreements, scheduling coordination, and planning efforts necessary to support the District's desired construction timeline. The project committee, consisting of Fire Chief Cherveney, President Woods, and Vice President Brumback, will continue working with consultants and project representatives to advance agreements, coordination efforts, and project scheduling milestones associated with the station development projects.

Jonathan West and Eric Tschertter of Chamberlin Architects exited the meeting at approximately 7:00 p.m. prior to the next agenda item.

Executive Session

At 7:03 p.m., Director Robert Thomason made a motion to enter Executive Session pursuant to the following provisions of Colorado Revised Statutes:

Discussing the potential purchase, acquisition, lease, transfer, or sale of real property for the purpose of acquiring additional real property on which to construct new District facilities, pursuant to C.R.S. § 24-6-402(4)(a).

Discussing specialized details of security arrangements or investigations, where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law, related to an open investigation concerning an alleged security breach concerning fraud, pursuant to C.R.S. § 24-6-402(4)(d).

Conferences with the District's attorneys, Drew Kraniak and Jacob Johnston, for the purpose of receiving legal advice on specific legal questions related to potential legal causes of action related to an alleged security breach concerning fraud, pursuant to C.R.S. § 24-6-402(4)(b).

Conferences with the District's attorneys, Drew Kraniak and Jacob Johnston, for the purpose of receiving legal advice on specific legal questions related to service agreements between the Clifton Fire Protection District and the City of Grand Junction concerning annexed and excluded areas, pursuant to C.R.S. § 24-6-402(4)(b).

Conferences with the District's attorneys, Drew Kraniak and Jacob Johnston, for the purpose of receiving legal advice on specific legal questions related to service agreements and calls for mutual aid between the Clifton Fire Protection District and Central Orchard Mesa Fire Department and between the Clifton Fire Protection District and Palisade Fire Department, pursuant to C.R.S. § 24-6-402(4)(b).

The motion was seconded by Director David Combs and approved unanimously. Upon entering Executive Session, a roll call was conducted with all Board members present, along with Fire Chief Brian Cherveney, Jennifer Woods, Brian Bray (virtually), Attorney Drew Kraniak, and Attorney Jacob Johnston. Mr. Bray participated in discussions related to the real property matters and exited the Executive Session at 7:29 p.m.

The Executive Session was audio recorded in accordance with C.R.S. § 24-6-402(2) (d.5).

At 9:02 p.m., Director Robert Thomason made a motion to exit Executive Session. The motion was seconded by Director David Combs and approved unanimously.

A brief recess of approximately ten minutes was taken.

The Board reconvened in Regular Session at approximately 9:13 p.m.

The Board confirmed that the matters discussed during Executive Session were limited to the purposes stated in the motion to enter Executive Session and that no formal action, decision, or vote was taken during Executive Session. Any action of the Board will occur in open session.

Matters discussed during Executive Session included legal and operational considerations associated with District facilities planning, cybersecurity matters, annexation and exclusion issues, and ongoing intergovernmental service agreement discussions involving regional emergency service providers.

Chief's Report

A copy of the Fire Chief's Report was included in the Board packet for review. Chief Cherveney reviewed and discussed the following items with the Board:

Grants

Chief Cherveney provided updates regarding ongoing grant activities and funding opportunities. He reported the District had received formal contract documents associated with the Department of Local Affairs (DOLA) Energy and Mineral Impact Assistance Fund (EIAF) grant award and that staff continues working through execution and coordination requirements associated with future station development planning efforts.

Chief Cherveney further reported that final award determinations had not yet been received regarding the CREATE grant application for paramedic education funding or the SIPA Cybersecurity Grant application related to cybersecurity and technology improvements.

Chief Cherveney advised the Board that the District was not awarded funding through the 2026 Emergency Medical and Trauma Services (EMTS) grant cycle for the proposed ambulance replacement project. Review feedback indicated the application narrowly missed the funding threshold and suggested reviewers believed the District had the ability to complete the project without grant assistance.

External Engagement and Interagency Interactions

Chief Cherveney discussed a planned wildfire mitigation project located near 529 1/2 Road and 32 1/2 Road. He explained the project had been coordinated over several weeks between the Clifton Fire Protection District, Mesa County Sheriff's Office, and Two Rivers Wildfire Coalition mitigation personnel, with mitigation work anticipated to begin during the final week of May.

Chief Cherveney reported that shortly prior to the meeting, the District was advised by Mesa County representatives that the Mesa County Emergency Manager would not approve the project, citing concerns that the issue should instead be addressed through code enforcement processes rather than emergency management resources.

Chief Cherveney stated the property has represented a long-standing wildfire hazard due to significant fuel loading adjacent to residential housing and residential development areas and has experienced multiple fires and repeated public safety concerns over several years. He further noted that CFPD does not possess code enforcement authority. Chief Cherveney emphasized that the mitigation effort was considered a high-priority public safety project intended to reduce wildfire risk, improve firefighter access, enhance defensible space conditions, and provide increased protection to surrounding residences, residents, and responding emergency personnel entering the fire season.

Chief Cherveney also reviewed the District's planned participation in the Glow Games event scheduled for June 13 in coordination with the Mesa County Sheriff's Office. He stated the event provides a positive public safety engagement opportunity involving local youth and families and that District personnel and apparatus would participate in support of the event.

Significant Incidents

Chief Cherveney reviewed several recent significant incidents occurring within the District, including a suspicious RV fire on Smallwood Drive that threatened nearby structures due to wind conditions, a residential structure fire occurring during simultaneous high-priority incidents within the regional system, and a technical rescue incident involving an injured patient near the river requiring utilization of Boat 21 for access and patient removal operations.

Chief Cherveney expressed appreciation for the professionalism, training, and operational performance of District personnel during these incidents.

Additional information regarding staffing, training, grants, operations, apparatus, facilities, mutual aid activity, financial updates, and public information efforts was included within the written Fire Chief's Report contained in the Board packet for review.

Motion: Director Robert Thomason moved to accept the Fire Chief's Report as presented. The motion was seconded by Director David Combs and carried unanimously.

District Financials Action

The Board reviewed the District financial and billing reports for the period of April 1, 2026, through April 30, 2026. Detailed financial reports and supporting documentation were included in the Board packet for review.

Chief Cherveney reviewed the District's financial status and advised the Board that revenues and expenditures were tracking within projected expectations for the current fiscal year. Wage expenditures and operational costs were reported to remain within anticipated budget ranges, and no major financial concerns were identified at this time.

Chief Cherveney also discussed ongoing review of ambulance billing and collections procedures. During that review, the District identified approximately \$700,000 in accounts that had not previously been forwarded to collections by the billing contractor. Chief Cherveney reported that the accounts are now being processed through collections and that staff will continue monitoring recovery trends, billing practices, and collection procedures moving forward.

Additional discussion occurred regarding implementation of enhanced payroll review procedures, financial oversight measures, and internal control practices intended to strengthen accountability, verification processes, and financial monitoring operations following the District's recent cybersecurity and fraud-related incident.

Motion: Director Shannon Perez moved to approve the financial and billing reports for the period of April 1, 2026, through April 30, 2026, including acceptance of accounts payable in the amount of \$1,288,343.96, outgoing checks in the amount of \$23,795.41, for a total of \$1,312,139.37, and outgoing checks for the period of May 1, 2026, through May 20, 2026, in the amount of \$36,375.37. The motion was seconded and carried unanimously.

Old Business

Sales Tax.....Update

Chief Cherveney provided an update regarding District sales tax revenues and recent distribution activity. He reported the most recent sales tax distribution totaled approximately \$203,000, in addition to approximately \$1,320 in DMV-related revenue.

Chief Cherveney explained that the distribution appeared to include a portion of corrected or delayed revenue associated with jurisdictional coding discrepancies identified through the Colorado Department of Revenue reporting process, including approximately \$30,000 associated with one business for previously uncollected revenue from January through March.

Discussion occurred regarding ongoing efforts to identify businesses reporting under incorrect jurisdiction codes and the importance of continued coordination with the Colorado Department of Revenue to ensure accurate reporting, collection, and future distribution of District sales tax revenues.

Chief Cherveney further advised the Board that State administrative fees had not yet been deducted from current distributions and that monthly revenues may continue to fluctuate as reporting corrections, implementation adjustments, and business reporting practices stabilize during the early stages of the sales tax implementation process.

The Board discussed the importance of continued monitoring of revenue trends, reporting accuracy, and long-term financial forecasting associated with the District’s capital planning and operational needs.

Committee ReportUpdate

Capital Facilities Planning / Station Development

Chief Cherveney provided an update regarding the District’s ongoing facility planning efforts and reported that progress continued on the proposed 32 and D Road property. He stated the District had received approval from Clifton Sanitation District to begin due diligence activities on the site, including surveying, engineering, and geotechnical work. Chief Cherveney and Board members noted the cooperative working relationship with Clifton Sanitation District and stated the project team continues to meet regularly with consultants, engineers, and County planning staff to move the project forward. Discussion also included continued evaluation of alternate property options to the north and associated development challenges, including drainage, utilities, easements, and site complexity. The Board discussed that final determination of facility placement and project configuration remained under evaluation as due diligence continues. Chief Cherveney also stated that he had reached out to Merrit Construction for a rough estimate of demolition of the buildings on our current property and to the east. Chief Cherveney stated that progress tracking tools will be added to OnBoard to keep the Board updated on progress.

Service Plan – Palisade.....Update

Chief Cherveney and President Woods reported on ongoing discussions and coordination efforts with representatives from the Palisade Fire Department and Town of Palisade regarding service planning, mutual aid utilization, and long-term operational coordination.

It was noted that Clifton Fire Protection District representatives have participated in multiple meetings and discussions with Palisade representatives over an extended period of time regarding concerns associated with excessive mutual aid utilization, ALS staffing limitations, operational sustainability, and emergency response coordination. Discussion reflected that many of the same operational concerns and discussion points have continued without long-term resolution.

Chief Cherveney and President Woods reported that several previous attempts had been made to schedule additional meetings between Palisade representatives and the CFD committee prior to forwarding the proposed service agreement; however, those coordination efforts were unsuccessful, and communication had been limited in recent months. Following receipt of the proposed agreement in April, Palisade representatives responded and scheduled a meeting held at CFD on May 13, 2026, attended by Town Administrator Janet Hawkinson, Mayor Greg Mikolai, Chief Cherveney, and President Woods.

Chief Cherveney and President Woods reported that initial discussion from Palisade representatives reflected concerns regarding provisions within the proposed agreement related to financial responsibility associated with excessive mutual aid utilization and ongoing Advanced Life Support (ALS) service demands. Discussion also occurred regarding Palisade’s ability to maintain and achieve the level of ALS service expectations required through Mesa County emergency service requirements and operational expectations.

Chief Cherveney noted that CFD is currently meeting its ALS operational responsibilities within the District while concerns continue regarding long-term ALS staffing capacity, operational sustainability, and service expectations within the Palisade response area. Discussion reflected that the proposed agreement was developed as a next-step effort intended to formalize discussions, establish clearer operational expectations, and address continuing concerns regarding service demands and mutual aid reliance.

Participants further discussed broader long-term service concepts involving fire and EMS service delivery throughout portions of the East Valley area, including discussion related to financial obligations, operational authority, staffing and manpower considerations, response coordination, governance structure, capital and operational funding needs, and potential community service benefits associated with future collaborative service models.

Discussion included recognition that any future expansion or restructuring of service delivery would require additional evaluation of long-term funding mechanisms, operational sustainability, staffing capacity, and potential revenue considerations, including future mill levy or sales tax

discussions necessary to support service expectations, personnel, apparatus, and infrastructure needs.

Chief Cherveny and President Woods further reported that Palisade representatives indicated during the May 13, 2026 meeting that a formal written request would be submitted to CFD prior to the May 20, 2026 Board meeting asking CFD to consider discussions regarding support for a broader unified fire and EMS service authority concept intended to address long-term emergency service sustainability and operational coordination within the East Valley area. As of the date of the Board meeting, no written request or additional correspondence has been received by the Fire Chief from Palisade representatives, including Palisade Fire Department leadership.

Chief Cherveny advised the Board that staff will continue documenting mutual aid utilization, ALS response impacts, and operational coordination concerns involving the East Valley response areas. Chief Cherveny further stated that a summary report regarding ongoing service coordination discussions, mutual aid utilization trends, and operational considerations shall be provided to Mesa County emergency management representatives as part of the District's continued commitment to collaborative emergency service planning and future discussions associated with countywide ALS and mutual aid policy considerations involving regional EMS providers.

The Board further discussed the importance of continuing coordinated review of operational; finance, governance, and service agreement considerations associated with ongoing East Valley emergency service discussions. Chief Cherveny and the Board will continue working with District legal counsel, as needed, regarding intergovernmental agreements, operational coordination, and related policy considerations associated with future emergency service planning efforts.

The Board discussed the importance of continuing professional and collaborative intergovernmental discussions intended to support sustainable emergency services, operational effectiveness, and equitable service delivery for the communities and taxpayers served by the respective agencies.

COM Service Plan..... Update

Chief Cherveny and President Woods provided an update regarding ongoing discussions involving the Central Orchard Mesa (COM) area, Lands' End Fire Protection District, and Mesa County Fire Authority (MCFA) related to future fire and EMS service coordination, operational sustainability, and ALS service expectations within the affected service areas.

It was noted that the Chair of the MCFA Board requested to attend the April 16, 2026, meeting held at CFD due to MCFA's oversight responsibilities associated with both the COM and Lands' End service areas. Discussion also reflected that the ongoing service planning efforts are associated with Mesa County Ambulance Service Area (ASA) requirements requiring CFD to provide EMS services within portions of the Central Orchard Mesa service area.

Discussion reflected that MCFA representatives requested CFD prepare a preliminary service agreement framework for consideration regarding future fire and EMS service coordination within the Central Orchard Mesa and Lands' End service areas. Chief Cherveney reported that the committee subsequently prepared an initial draft framework for preliminary legal and Board discussion purposes. The draft framework was reviewed with District legal counsel and further discussed during Executive Session.

Chief Cherveney reported that legal counsel advised the draft framework provides an appropriate basis for continued intergovernmental discussions and future refinement between the agencies as operational, governance, staffing, and financial considerations continue to be evaluated.

Discussion included a general overview of concepts contained within the draft framework, including operational response expectations, ALS coordination, staffing considerations, governance structure, apparatus and equipment responsibilities, cost participation considerations, mutual aid utilization, and long-term service sustainability planning.

Discussion also reflected ongoing concerns regarding organizational coordination and operational sustainability within portions of the Central Orchard Mesa and Lands' End service areas. Reference was made to prior correspondence and compliance-related concerns previously identified by Mesa County regarding MCFA administrative and operational obligations.

The Board also discussed that the proposed future station location near 32 Road and D Road would improve emergency response coverage and response times to portions of the Central Orchard Mesa and Lands' End service areas due to geographic proximity, roadway access, and existing response patterns, while also supporting CFD's current ASA-related EMS response obligations within the area.

Chief Cherveney and President Woods further reported that the draft framework remains subject to additional committee, legal, and Board review prior to presentation to MCFA representatives for consideration and collaborative discussion.

Chief Cherveney advised the Board that the committee will work to coordinate a future meeting with MCFA representatives to present and review components of the preliminary agreement framework, operational expectations, service coordination considerations, and potential next steps associated with future emergency service planning discussions.

Chief Cherveney further advised the Board that the committee will continue coordinating with District legal counsel, Mesa County representatives, and regional partners as discussions progress regarding future service planning, ALS coordination, operational expectations, and intergovernmental service considerations associated with Central Orchard Mesa and Lands' End emergency response services.

2025 Audit..... Update

Chief Cherveny provided an update regarding the District’s 2025 audit and reported that the draft audit had been included within the Board packet for review. He stated the audit reflected the District remained in a financially stable position and that he did not identify any major concerns within the report. Chief Cherveny noted that the auditor, Paul Miller, was unable to attend the meeting due to a death in the family but was expected to attend the June Board meeting to answer questions and present the audit prior to formal approval. Chief Cherveny encouraged Board members to review the audit and provide any feedback prior to the June meeting so revisions or clarifications could be addressed before final approval and submission deadlines.

Discussion also reflected ongoing coordination with auditors regarding disclosures, internal control review considerations, and Management Discussion and Analysis (MD&A) language associated with the District’s 2025 cybersecurity and fraud-related incident.

Annexations and Exclusions..... Action

The Board discussed annexation and exclusion matters involving the City of Grand Junction, including the City’s recent written response regarding the current automatic aid agreement and ongoing service coordination concerns between the agencies.

Discussion reflected that over the past approximately two years, Chief Cherveny has participated in ongoing discussions and coordination efforts with Grand Junction Fire Department and City representatives regarding operational impacts associated with annexed and excluded areas, EMS response obligations, automatic aid utilization, and long-term service expectations between the agencies. Discussion reflected that those efforts led to the District’s recent formal correspondence requesting intergovernmental meetings and further review of service-related concerns.

Discussion further reflected that the District had specifically requested formal meetings within a defined time to discuss operational impacts associated with annexed and excluded areas, EMS response obligations, service expectations, and long-term intergovernmental coordination. Board discussion reflected that the City’s written response did not substantively address the District’s request for meetings or several operational concerns identified within the District’s correspondence.

Chief Cherveny further reported that portions of the response provided by Grand Junction Fire Department contained information the District believes to be inaccurate regarding overlapping response areas, automatic aid utilization, and operational response data associated with CFD service activity within the Grand Junction Fire Department 8C and 8D response areas. Chief Cherveny stated that the District believes portions of the response data did not accurately reflect current operational realities, EMS deployment impacts, or the extent of CFD ambulance and ALS response activity associated with annexed and excluded service areas.

Discussion also reflected ongoing concerns regarding the current automatic aid agreement, including operational confusion, service expectations, EMS response obligations, and the lack of

compensation to the District for continued ambulance and related emergency response coverage within portions of the affected response areas.

Discussion further reflected that the automatic aid agreement and related annexation impacts had been reviewed with District legal counsel during Executive Session as part of the Board’s ongoing evaluation of operational, legal, and financial considerations associated with annexed and excluded response areas. Board discussion reflected concerns that the current agreement structure does not adequately account for District readiness costs, staffing obligations, apparatus availability, and ALS deployment impacts associated with maintaining ambulance response capability within affected areas. It was further discussed that the District only receives reimbursement when patient transport occurs and payment is successfully collected, while the District otherwise receives no direct tax revenue or operational funding associated with maintaining response readiness within annexed areas served under the agreement.

The Board emphasized that the discussion was administrative and operational in nature and did not reflect negatively on working relationships between emergency response personnel or day-to-day field operations between the agencies.

The Board further discussed the importance of continuing professional intergovernmental discussions intended to establish clearer operational expectations, improve coordination, ensure equitable service delivery, and address long-term impacts associated with annexation and exclusion practices affecting emergency response services within the community.

Following discussion, Director Kent Brumback made a motion to terminate the current automatic aid agreement with the City of Grand Junction and provide the required forty-five (45) day written termination notice pursuant to Section Q of the agreement effective immediately. The motion was seconded by Director David Combs and approved unanimously.

Chief Cherveney advised the Board that following formal notice to the City, the District will coordinate with Mesa County emergency communications and dispatch representatives regarding operational response adjustments associated with the agreement termination process. Mesa County representatives will also be included in future correspondence and coordination efforts associated with implementation and ongoing service planning discussions.

Cybersecurity Policies and Audit..... Update

The Board received an update regarding the District’s cybersecurity audit and related policy development efforts. Discussion reflected that the audit process identified several areas for improvement involving cybersecurity procedures, internal controls, and financial-related policies. The Board reviewed a summary of the audit findings and discussed ongoing efforts to organize and develop additional policies and procedures to address identified recommendations. Discussion reflected that proposed policies and procedures will continue to undergo review by legal counsel, financial auditors, and information technology personnel prior to presentation to the Board for formal consideration.

Financial Controls / Receipt Policy

The Board discussed several proposed Standard Operating Procedures (SOPs) included within the Board packet, including SOP 405.0 Fire Restrictions and Burn Bans, SOP 168.0 District Fuel/Credit Card Use, financial receipt procedures, and procedures related to damaged, lost, or stolen equipment. Discussion reflected that the procedures were intended to strengthen accountability, improve documentation practices, and formalize internal operational processes. Discussion also reflected that several of the procedures were being implemented as part of the District’s broader effort to strengthen internal controls, documentation standards, accountability practices, and financial oversight processes following the 2025 cybersecurity and fraud-related incident. The Board also discussed that burn ban enforcement remained primarily a County responsibility, with District personnel limited to notification and referral to the appropriate enforcement authority when necessary.

Following discussion, Director Robert Thomason made a motion to approve the presented Standard Operating Procedures and associated forms. The motion was seconded by Director David Combs and approved unanimously.

Capital Improvement Plan / Purchase Request – Ladder Truck

The Board received an update regarding Capital Improvement Plan apparatus planning and future aerial ladder truck replacement discussions. Discussion reflected that the aerial apparatus replacement had previously been approved during the March Board meeting; however, no appropriate aerial apparatus had become available for purchase during the month of May. The Board discussed continuing to monitor future opportunities and awaiting the appropriate apparatus option as part of the ongoing Capital Improvement Plan process. Discussion also included apparatus availability challenges, manufacturing lead times, specification considerations, and the importance of aligning future apparatus planning with the District’s long-term capital facility and deployment strategies.

New Business

Capital Improvement Plan and Purchase Request..... Action

Chief Cherveney requested authorization for the purchase of replacement bunker gear and second-set deployment gear for District personnel as part of the 2026 Capital Improvement Plan. He reported that the purchase had been budgeted within the 2026 capital budget and that portions of the overall equipment needs had previously been offset through DFPC grant funding. Chief Cherveney further stated that the purchase would assist the District in maintaining compliant turnout gear inventories and replacing aging equipment pursuant to applicable NFPA standards.

Following discussion, Director Robert Thomason made a motion authorizing the Fire Chief to purchase replacement bunker gear and associated equipment in an amount not to exceed \$78,000. The motion was seconded by Director David Combs and approved unanimously.

Personnel Hiring for Vacant positions.....Action.

The Board received an update regarding personnel staffing and an upcoming full-time paramedic vacancy resulting from the resignation of a current employee due to family relocation out of state. Discussion reflected that the position represents a replacement for an existing budgeted operational position and not the addition of a new staffing position within the District. Discussion also reflected the continuing challenges associated with recruitment and retention of certified paramedic personnel within the regional workforce environment and the importance of maintaining operational staffing levels necessary to support ALS response requirements, emergency response reliability, and overall system readiness.

Adjournment.....Action

Director Robert Thomason made a motion to adjourn the meeting. The motion was seconded by Director David Combs and approved unanimously. The meeting adjourned at approximately 10:15 p.m.

Approved by: 

Brian Woods, Board Chairperson

Approved by: 

Shannon Perez, Board Secretary/Treasurer

Approved by: 

Kent Brumback, Board Vice Chairperson

Approved by: _____

Robert Thomason, Board Director

Approved by: 

David Combs, Board Director

