



**Minute Record – Clifton Fire Protection District Pension Board
Pension Bylaw Review Workshop**

July 15, 2024

1. Call to Order,

The Committee members assigned by the Board of Directors of Clifton Fire Protection District Pension Board met to review potential revisions to the Clifton Fire Protection District Pension Board bylaws Monday July 15, 2024, at 3254 F Road, Clifton Colorado. Board Chairman Woods called the workshop meeting to order at 4:45 p.m. and roll call was taken.

Roll Call:

Director – Kent Holsan	- Present
Director – Gregory Martin	- Present
Chairman – Brian Woods	- Present

Others present: Staff members: Brian Cherveney, Fire Chief

Guests: Michael Santo, Bechtel & Santo – HR Attorney

Public Comment

No public comments received prior to meeting and no one in attendance requesting to speak.

Committee Discussion


- Review of Bylaws – As directed at the April 17, 2024, Pension Board meeting, the assigned committee consisting of Directors Kent Holsan, Greg Martin and Board Chairman Woods initiated review of the Pension Bylaws consulting first with legal counsel, Michael Santo. A committee meeting was scheduled to review and consider revisions to the bylaws for the full board to consider at the July 17, 2024, Pension Board meeting.
- Mr. Santo provided copies of the Colorado Revised Statutes pertaining to the Volunteer Firefighter Pension Act, and a copy of the bylaws with the proposed revisions. The scope of the review process focused on compliance with Colorado Revised Statutes, evaluating language no longer applicable (the volunteer


program is no longer active), and overall efficiency. The following sections were reviewed and evaluated.


- Article I - BOARD OF TRUSTEES
 - Section A. – minor edits in this section clarifying officers of the Clifton Fire Protection District Board will act in the same capacity on the Pension Board.
 - (iii) – adding language clarifying Board vacancies.
- Article II – FUNDS
 - No changes proposed.
- Article III – WARRANT
 - No changes proposed.
- Article IV - MEETINGS
 - 4.2 – Regular meetings – Proposed changes from meeting four times per year to two times per year.
- Article V – DISABILITY BENEFITS
 - The Volunteer program is no longer active, and these benefits are not applicable. Delete Article V.
- Article VI - RETIREMENT BENEFITS
 - 6.1 E – The Volunteer program is no longer active, and these benefits are not applicable. Delete section.
- Article VII – FUNERAL BENEFIT
 - This section proposed revision; restates the C.R.S. § 31-30-1122 addressing minimum (no less than \$100) and maximum (of not more than twice the amount determined by the board under C.R.S. § 31-30-1122). The result of this revision, increase the current benefit from \$250 to \$1,600. The language would allow for the maximum to automatically increase when the Board increases the monthly benefit amounts.
- Article VIII - DEATH BENEFITS
 - 8.2 - The Volunteer program is no longer active, and these benefits are not applicable. Delete section.
- Article IV – INSURANCE
 - The Volunteer program is no longer active, and these benefits are not applicable. Delete Article
- Article X – SEVERABILITY
 - No changes proposed.
- Article XI - MODIFICATION OF BYLAWS
 - No changes proposed.


The committee reviewed and discussed the proposed revisions in detail and concluded the revisions would be presented to the full Pension Board for consideration at the July 17, 2024, Pension Board meeting.

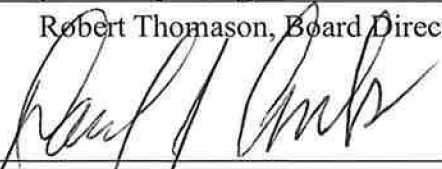
Adjournment: Meeting adjourned at 5:30 p.m.

Minutes submitted by: 
Brian Woods, Board Chairperson

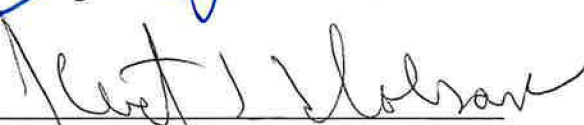
Approved by: 
Shannon Perez, Board Secretary/Treasurer

Approved by: 
Kent Brumback, Board Vice Chairperson

Approved by: 
Robert Thomason, Board Director

Approved by: 
David Combs, Board Director

Approved by: 
Greg Martin, Board Director

Approved by: 
Kent Holsan, Board Director